

## **Kern County Cemetery District No. 1**

Minutes for

May 21, 2026

Regular Board Meeting

Shafter Memorial Park Office

18662 Santa Fe Way, Shafter, CA

Call to Order: Call to Order at 12:16 pm by Chairman Braun. Chairman Braun led the flag salute.

Roll Call: In attendance was Barry Braun, Chairman of the Board; Carl Olsen, Vice-Chair; Jerry Ezell, Secretary of the Board.

Employees: Lisa Mundis, District Manager; Denton Carender, Superintendent; Alicia Reveles, Secretary.

Visitors: None.

Public Comment: None

Consent Calendar: Minutes of the regular Board meeting for April 2026. The payroll warrants for 26/08 through 26/09 were approved. Checks, updated March investment report, and financial reports for April 2026 were approved. This was done by approval of the consent calendar by motion of Trustee Olsen and seconded by Trustee Ezell: 3 ayes, unanimous.

### Management Update

- We had 14 services in Shafter and 13 services in Wasco for the month of April 2026. This gives us 230 services for the fiscal year to date. We are at a 32% cremation rate.
- Budget Preparations are ongoing and available for preview at June 18, 2026 Board Meeting
- The San Joaquin Valley Air Pollution Control District is processing our 2025/26 grant and providing the District with 4 EVs in the coming months.
- SJVA also has a ZELE voucher program wherein we receive credit toward the purchase of electric powered landscape equipment for turning in nonoperational, gas-powered landscape equipment. Application and Resolution available at the June 18, 2026 meeting.
- Memorial Day planning is nearly complete and both cemeteries are ready for the events.
- District Manager Lisa Mundis commended the staff on excellent work and excellent attitudes, which has been helpful during her transition into the position.

Electric Vehicle Purchase Program

Resolution to apply for the 2026/27 fiscal year EV grant program was approved by the Board, with Paragraph 2 language change, to include “to appoint Lisa Mundis as the Authorized Individual to make application and administer the Zero-emissions Electric Vehicle Replacement Incentive program for the fiscal year 2026-2027”.

- Resolution 25/26-7 San Joaquin Valley Air Pollution Control District’s Alternative Fuel Vehicle Purchase Program.

*Trustee Olsen moved to adopt Resolution 2025/26-7, with the inclusion of appointment of Lisa Mundis as Authorized Individual and Trustee Ezell seconded the motion. 3 ayes, unanimous.*

xxxEmployee Negotiations

District Manager Lisa Mundis presented a first draft of the Employee Negotiated Contract for review and recommendation. Items identified for further research are: disability benefit plan for employees, language and legality regarding paid time off and leaves of absence. Additional information to be presented at a future meeting.

As a separate but connected item, the annual CPI pay increase contractually set at “at least West Region April CPI” was 3.5% for April 2026. The Board approved a 4.5% increase, to become effective in the first full pay period of July 2026.

*Trustee Olsen has moved to approve the pay increase. Trustee Ezell seconded the motion. 3 ayes, unanimous.*

Trustees’ Comments

Trustee Ezell: Requested District Manager Lisa Mundis review, approve, and initial all expenses prior to the Board meeting and signing of checks.  
Trustee Olsen: Will be out for the June 18, 2026 Board meeting  
Trustee Braun: The grounds look great.

Adjournment

The meeting was adjourned at 1:30 pm by Chairman Braun. The next regular meeting is scheduled for June 18, 2026 at 12:00 pm.

Signed,

Lisa Mundis  
District Manager