

Kern County Cemetery District
Minutes for

February 19, 2026

Regular Board Meeting
Shafter Memorial Park Office
18662 Santa Fe Way, Shafter, CA

- Call to Order: Call to Order at 12:04 pm by Chairman Braun, Chairman Braun led the flag salute and invocation.
- Roll Call: In attendance was Barry Braun, Chairman of the Board; Jerry Ezell, Secretary of the Board; Carl Olsen, Trustee – Absent.
- Employees: Eliza Caudillo, District Manager, absent; Nayeli Delgado, Secretary; Superintendent Denton Carender.
- Visitors: Lisa Mundis
- Public Comment: None
- Consent Calendar: Includes the approval of the agenda for the current meeting and minutes of the regular Board meeting and a Special meeting for January 2026; Correction for the Special Meeting from 9pm to 9am. The payroll warrants for 26-01 through 26-03 were approved. Vouchers, checks, and financial reports for January 2026 were approved. This was done by approval of the consent calendar by motion of Trustee Ezell and seconded by Trustee Olsen; 3 ayes.

Management Update

- We had 16 services in Shafter and 13 services in Wasco for the month of January 2026. This gives us 160 for the fiscal year to date. We are at a 29% cremation rate.
- Superintendent Carender noticed that two light poles in Wasco and one light pole in Shafter have deteriorated. Staff will have those poles replaced.
- Superintendent Carender presented a request for a box scraper, a boom sprayer, and a rotary cutter.

Mid-year Budget Review

Manager Caudillo did not attend the February 19, 2026, meeting due to a family death. Trustee Braun and Superintendent Carender presented the Mid-year Budget Review.

The Board of Trustees requested that this Agenda Item be tabled and brought back at a future meeting. The Mid-year review will be presented at the March 2026 meeting.

Section B – Niche/Columbarium

The Section B project has been completed, with the exception of the basin reconfiguration, the irrigation system, and possible paving. The next project is the installation of a new Niche/Columbarium – Memorial Wall in the center of Section B within the allotted space reserved for this installation. This process will require selecting a Granite Company, Concrete Co., and a Niche Wall design. Before the niche wall can be installed a reinforced concrete base must be poured. Several designs have been received, and the cost will depend on style and color of granite. Manager Caudillo requested the Board provide a maximum Niche Wall allowance so that a Granite, concrete company, and niche style can be selected.

A motion was made to allow Manager Caudillo to begin the planning of the Section B Niche Wall. The cost of the wall must remain below

\$60,000.00. This does not include the cost of the reinforced concrete base. The concrete will be a bid separately. This motion allows for up to \$60,000.00 for the wall and was made by Trustee Olsen and seconded by Trustee Ezell; 3 ayes, Unanimous.

Closed Session

The Board went into Closed Session for Government Code Section 54957, District Manager determination at 12:40 PM.

Return to Open Session

The Board reconvened from closed session at 1:44 pm. Decision to offer Ms. Lisa Mundis the opportunity to serve as the next District Manager of the Kern County Cemetery District No. 1. The Manager's contract was signed and the understanding that this position is an "At-Will" employment. Additional stipulations include passing a DOJ background check, drug and physical agility test, and fingerprint screening. An agreement on salary was determined in open session at \$95,000.00, with a Vehicle allowance, Relocation cost, and a benefits package compatible with the District ENC. Ms. Lisa Mundis' start date will be March 2, 2026.

A motion was made to hire Lisa Mundis, based on the information discussed at the open session portion of this meeting by Trustee Olsen, and seconded by Trustee Ezell; 3 ayes, unanimous.

Trustees' Comments

Trustee Braun: Thanked Superintendent Carendar for his participation and commitment.

Trustee Ezell: Thanked Trustee Olsen for his hard work facilitating the District Manager hiring process.

Trustee Olsen: Is pleased to have Ms. Lisa Mundis as part of the KCCD#1 staff.

Adjournment

The meeting was adjourned at 1:57 pm by Chairman Braun. The next regular meeting is scheduled for March 18, 2026.

Signed,

Eliza Caudillo
District Manager